

# Personal Cyber Protection Insurance

Important Information & Policy Wording



## Contents

Important Information	3
Policy Wording	7
What Certain Words Mean	8
Exclusions	11
Claims Conditions	12
General Conditions	14

## **Important Information**

#### Introduction

This important information explains the cover provided by the policy wording and provides you with notices, but it is not part of the policy wording. Please read both this important information and the policy wording so that you can make an informed decision before you decide to acquire this policy. This document was published on 1 August, 2021.

Words or expressions in bold in this Important Information share the same meaning as they do in the policy.

#### About the Insurer

This insurance is underwritten by certain underwriters at Lloyd's. Lloyd's underwriters are authorised by the Australian Prudential Regulation Authority ('APRA') under the provisions of the Insurance Act 1973 (Cth).

If **you** require further information about this insurance or wish to confirm a transaction, please contact Emergence.

### About Emergence Insurance Pty Limited

The **policy** is distributed by Emergence Insurance Pty Ltd ('Emergence') [ABN 46 133 037 153, AFSL 329634]. Emergence acts under a binding authority given to it by the insurers to administer and issue policies, alterations and renewals. In all aspects of arranging this policy, Emergence acts as an agent for the insurers and not for you. Contact details are:

Email: info@emergenceinsurance.com.au

Telephone +61 2 8280 3000

Postal address PO Box A2016 Sydney South NSW 1235

#### General Insurance Code of Practice

The Insurance Council of Australia Limited has developed the General Insurance Code of Practice ("the Code"), which is a voluntary self-regulatory code. The Code aims to raise the standards of practice and service in the insurance industry.

Lloyd's has adopted the Code on terms agreed with the Insurance Council of Australia. For further information on the Code please visit www.codeofpractice.com.au

The Code Governance Committee (CGC) is an independent body that monitors and enforces insurers' compliance with the Code. For more information on the Code Governance Committee (CGC) go to www.insurancecode.org.au

#### Your Duty of Disclosure

Before you enter into an insurance contract, you have a duty to tell us anything that you know, or could reasonably be expected to know, may affect our decision to insure you and on what terms.

You have this duty until we agree to insure you.

You have the same duty before you renew, extend, vary or reinstate an insurance contract.

You do not need to tell us anything that:

- reduces the risk we insure you for; or
- is common knowledge; or
- we know or should know as an insurer; or
- we waive your duty to tell us about.

#### If you do not tell us something

If you do not tell us anything you are required to, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both.

If your failure to tell us is fraudulent, we may refuse to pay a claim and treat the contract as if it never existed.

#### **Our Agreement**

Our agreement with you is set out in the policy wording, the schedule and any endorsement(s) issued by us. These documents should be read together.

The headings of clauses in the **policy** are for reference purposes only. They do not form part of the policy.

Please read the policy so that you are fully aware of the cover provided as well as the conditions, limits and exclusions that apply.

You should keep the documents we issue in a safe place.

#### Receiving your policy documents

We will only enter into a policy with you if you agree to receive your policy documents and related communications electronically.

Emergence will send your policy documents to the email address nominated by you or your agent. Each electronic communication will be deemed to be received by you 24 hours after it leaves Emergence's information system.

You are responsible for ensuring that the email address that Emergence has for you is up to date. Please contact Emergence to change your email address.

#### How this policy works

Your policy is made up of several sections.

#### Who is insured

The policyholder and the policyholder's family members ordinarily residing together at the home address stated in the **schedule** are insured. The **policyholder** represents the family members and anything the policyholder says, does or omits to advise to us of, applies to and affects the rights of all insured family members.

#### What does your policy cover?

Your policy provides you with the following covers:

- Cyber Event Cover
- Cyber Bullying Cover
- Cyberstalking Cover
- Identity Theft Cover
- Personal Crime Cover
- Reputation Cover
- Wage Replacement Benefit

A cyber event, identity theft, cyber theft, sim-jacking or cryptojacking must first be discovered by you during the policy period.

Cyber bullying, cyberstalking, cyber harassment or a harmful publication must first happen during the policy period.

Please refer to the **policy** for an explanation of each of these covers.

Different amounts or benefits are payable under each cover. The maximum amounts payable under each cover are set out in the schedule unless set out in the policy. You should read each cover carefully so you understand what is payable under each cover.

#### Limits

There is a **limit** or sublimit for the amount **we** pay under each cover. There is an aggregate limit payable by us in any one policy period. The limit, sublimit and aggregate limit are stated on your schedule. Some benefits, costs or covers may be subject to a sublimit per claim and/or a maximum amount payable for all claims. Read the policy in its entirety to understand the applicable mechanics.

The excess is the amount you must contribute towards the cost of any claim you make,

The excess payable is set out in the schedule.

#### Words with special meaning.

Some words and expressions used in the policy have special meanings. These words are always in bold. The meaning of words and expressions in bold are explained under the heading "what certain words mean".

#### **Exclusions**

Under the heading "Exclusions" we set out what is not covered under the policy. Please read the exclusions carefully.

#### **Claims Conditions**

Explains what you must do if you discover a cyber event or believe you have a claim under this policy.

#### **General Conditions**

These are conditions you must comply with under the policy.

For example, you must take reasonable steps to prevent and mitigate costs covered under this policy. These include, but are not limited to:

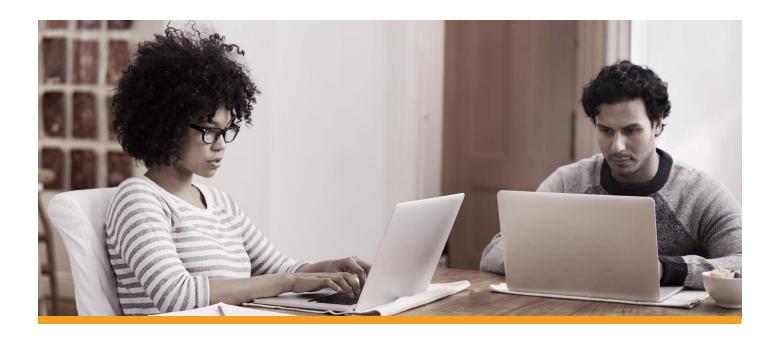
- a. changing the password on any home IT from a default or original password; and
- b. activating and maintaining a virus-protection software package which is licensed to you or paid for by you.

Failure to comply with the General Conditions may entitle us to deny or reduce your claim. Please familiarise yourself with these conditions so you are aware of your responsibilities and how the policy works.

#### The cost of your policy

The amount that we charge you for this policy when you first acquire it and when you renew your policy is called the premium. The premium is the total that we calculate when considering the factors which make up the risk.

Depending on the frequency and cost of claims the premium on renewal of the policy may be different to the premium for this policy.



The premium is subject to government taxes, levies and duties such as GST and Stamp Duty. Emergence may also charge a policy fee in addition to the premium.

The total cost of your policy is shown on the schedule and is made up of your premium plus government taxes, levies and duties (where applicable) and a policy fee (if applicable).

#### Renewal procedure

Before this policy expires, we will advise you whether we intend to offer you a renewal and if so, on what terms. The **policy** will also apply for any offer of renewal **we** make, unless **we** tell **you** otherwise or issue **you** with a new and updated policy. It is important to check the terms of any renewal before renewing it to ensure that the details are correct.

If the renewal is automatic, we will debit your credit card 7 days before the renewal date.

#### Your 'cooling off' rights

You can return your policy to us within 14 days of its commencement or renewal, which is stated on the schedule. If we receive your request to cancel this policy within the 14 day period, we will cancel the policy effective from the commencement or renewal date and give you a full refund. You cannot use this right where, before the 14 day period ends, you have exercised any of your rights or powers under the policy (e.g. you have made a claim).

After the cooling off period ends you still have cancellation rights under the policy (see our General Conditions).

#### Complaints

If you have any concerns or wish to make a complaint in relation to this policy, our services or your insurance claim, please let us know and we will attempt to resolve your concerns in accordance with our Internal Dispute Resolution procedure. Please contact Emergence in the first instance:

Complaints Officer

Emergence Insurance Pty Ltd By phone: +61 2 8280 3000

By email: info@emergenceinsurance.com.au By post: Emergence Complaints, PO Box A2016

Sydney South NSW 1235

We will acknowledge receipt of your complaint and do our utmost to resolve the complaint to your satisfaction within 10 business days.

If we cannot resolve your complaint to your satisfaction, we will escalate your matter to Lloyd's Australia who will determine whether it will be reviewed by their office or the Lloyd's UK Complaints team. Lloyd's contact details are:

Lloyd's Australia Limited

**By phone:** +61 2 8298 0783

By email: idraustralia@lloyds.com

Suite 1603 Level 16, 1 Macquarie Place, By post:

Sydney NSW 2000

A final decision will be provided to you within 30 calendar days of the date on which you first made the complaint unless certain exceptions apply.

**You** may refer your complaint to the Australian Financial Complaints Authority (AFCA), if your complaint is not resolved to your satisfaction within 30 calendar days of the date on which you first made the complaint or at any time.

AFCA can be contacted as follows:

By phone: 1800 931 678 By email: info@afca.orq.au

By post: Australian Financial Complaints Authority

GPO Box 3 Melbourne VIC 3001

Website: www.afca.org.au

Your complaint must be referred to AFCA within 2 years of the final decision, unless AFCA considers special circumstances apply. If your complaint is not eligible for consideration by AFCA, you may be referred to the Financial Ombudsman Service (UK) or you can seek independent legal advice. You can also access any other external dispute resolution or other options that may be available to you.

#### **Privacy Statement**

In this Privacy Statement the use of "we", "our" or "us" means the Insurer and Emergence, unless specified otherwise.

We are committed to protecting your privacy. We are bound by the obligations of the Privacy Act 1988 (Cth) and the Australian Privacy Principles. These set out basic standards relating to the collection, use, storage and disclosure of personal information.

We need to collect, use and disclose your personal information (which may include sensitive information) to consider your application for insurance and to provide the cover you have chosen, administer the insurance and assess any claim. You can choose not to provide us with some of the details or all of your personal information, but this may affect our ability to provide the cover, administer the insurance or assess a claim.

The primary purpose for **our** collection and use of **your** personal information is to enable us to provide insurance services to you. If the renewal is automatic, we will securely hold your credit card details.

We may collect personal information in a number of ways, including directly from you via our website or by telephone or email. Personal information will be obtained from individuals directly where possible and practicable to do so. Sometimes it may be collected indirectly (e.g. from your insurance intermediary or co-insureds). If you provide personal information for another person you represent to us that:

- you have the authority from them to do so and it is as if they provided it to us;

- you have made them aware that you will or may provide their personal information to us, the types of third parties we may provide it to, the relevant purposes we and the third parties we disclose it to will use it for, and how they can access it. If it is sensitive information, we rely on you to have obtained their consent on these matters. If you have not done or will not do either of these things, you must tell us before you provide the relevant information.

We may disclose the personal information we collect to third parties who assist us in providing the above services, such as related entities, distributors, agents, insurers, reinsurers and service providers. Some of these third parties may be located outside of Australia including Philippines, Vietnam, Malaysia and United Kingdom. In all instances where personal information may be disclosed to third parties who may be located overseas, we will take reasonable measures to ensure that the overseas recipient holds and uses your personal information in accordance with the consent provided by you and in accordance with our obligations under the Privacy Act 1988 (Cth).

In dealing with us, you consent to us using and disclosing your personal information as set out in this statement. This consent remains valid unless you alter or revoke it by giving written notice to Emergence's Privacy Officer. However, should you choose to withdraw your consent, we may not be able to provide insurance services to you.

The Emergence Privacy Policy, available at www.emergenceinsurance.com.au or by calling Emergence, sets out how:

- Emergence protects your personal information;
- you may access your personal information;
- you may correct your personal information held by us;
- you may complain about a breach of the Privacy Act 1988 (Cth) or Australian Privacy Principles and how Emergence will deal with such a complaint.

If you would like additional information about privacy or would like to obtain a copy of the Privacy Policy, please contact the Emergence Privacy Officer by:

Postal Address: PO Box A2016, Sydney South NSW 1235

Phone: +61 2 9307 6656 +61 2 9307 6699 Fax.

Email: privacyofficer@steadfastagencies.com.au

You can download a copy of the Emergence Privacy Policy by visiting www.emergenceinsurance.com.au

## **Policy Wording**

Subject to you paying the premium and subject to all the terms and conditions of the policy, and subject to the limit or sublimit stated in the schedule for each cover, we will pay claims arising out of the following covers under the policy:

#### **Cyber Event Cover**

If a  $\mbox{\ensuremath{\mbox{cyber}}}$  event happens to  $\mbox{\ensuremath{\mbox{your}}}$  home IT and the  $\mbox{\ensuremath{\mbox{cyber}}}$ event is first discovered by you during the policy period then we will pay cyber event response costs incurred directly as a result of the cyber event.

#### Cyber Bullying Cover

We will pay an additional benefit arising out of cyber bullying that first happens during the policy period.

#### **Cyberstalking Cover**

We will pay for cyberstalking response costs incurred directly as a result of cyberstalking that first happens during the policy period.

#### **Identity Theft Cover**

We will pay identity theft response costs to respond to an identity theft first discovered by you during the policy period. We will also pay cyber event response costs and wage replacement benefits required to respond to the identity theft.

#### Personal Crime Cover

We will pay a personal financial loss to you directly arising out of:

- cyber theft;
- sim-jacking; or
- cryptojacking

that is first discovered by you during the policy period. We will also pay cyber event response costs and wage replacement benefit required to respond to the cyber theft or sim-jacking.

You must report a cyber theft to your relevant financial institution (i.e., the financial institution from which the funds were transferred), and a sim-jacking to your telephone service provider within 24 hours of it first being discovered by you. You must also report a cyber theft or sim-jacking to the Australian Cyber Security Centre at: https://www.cyber.gov.au/acsc/report/individuals-andfamilies and to Scamwatch at: https://www.scamwatch. gov.au/report-a-scam as soon as possible.

#### **Reputation Cover**

We will pay legal costs incurred in connection with cyber harassment or a harmful publication that first happens during the **policy period**, and **we** will pay **repair** to e-reputation costs necessary to remove or mitigate the effect of the harmful publication.

#### Wage Replacement Benefit

We will pay wage replacement benefit to you if responding to cyber bullying, cyberstalking, cyber theft, identity theft or sim-jacking notified to us and covered under this policy requires you to take unpaid time off work.



## What Certain Words Mean

The words listed below have been given a specific meaning in the policy and these specific meanings apply when the words are in **bold**.

additional benefit means the amount we agree to pay in connection with cyber bullying covered under this policy:

- for you and/or your spouse to attend a number of critical quidance sessions as set out in the schedule if your child is subjected to cyber bullying. The additional benefit we agree to pay under this policy is not a medical benefit; and
- for a cyber security coach, forensic IT investigator, or other professional we appoint to assist you in addressing the cyber bullying; and
- as wage replacement benefit, to replace your wages lost because of unpaid time that you are required to take off work in connection with the guidance sessions in a. above, or for the purpose of meeting with school or other authorities to deal with cyber bullying; and
- for the cost of childcare or child-minding directly as a result of cyber bullying.

aggregate limit is the most we will pay combined and in total for all claims, for all covers under this policy during any one policy period. The aggregate limit is set out in the schedule.

cryptojacking means the unauthorised use of your home IT to mine digital currency that causes you personal financial loss.

cyber bullying means the tormenting, harassing, humiliating, embarrassing or otherwise targeting of a child, preteen or teen (up to and including 19 years of age) who is your family member and ordinarily resides with you, by another person, as evidenced by electronic communication through your home IT, that results in:

- lodging of a cyberbullying report with Australian eSafety Commissioner www.esafety.qov.au/ complaints-and-reporting or:
- i) expressions of concern by multiple peers, parents, b. teachers, coaches, counsellors, ministers, medical professionals or other professional carers; and
  - ii) self-harm, suicidal thoughts, emotional volatility, refusal or inability to attend school or participate in usual, organised extracurricular activities, or the withdrawal or resignation from these

during the policy period or within 90 days of the end of the policy period.

cyber event must happen to your home IT and means any of the following:

crimeware which is any malware of any type intentionally designed to cause harm to your home IT but does not include cyber espionage.

cyber espionage which includes unauthorised access to an item of your home IT by a criminal source exhibiting the motive of espionage.

**cyber extortion** which is a crime involving an attack or threat of attack against your home IT, coupled with a demand for money to avert or stop the attack.

a denial of service which is solely and directly intended to compromise the availability of your home IT.

hacking which is malicious or unauthorised access to your home IT.

cyber event response costs means the reasonable and necessary costs and expenses agreed to by us, which will not be unreasonably withheld or delayed, being:

credit and identity monitoring costs incurred in engaging monitoring services by a third party for you or an identifiable individual for a period of up to 12 months after a cyber event.

cyber extortion costs paid with our agreement and consent to respond to a cyber event where a third party is seeking to obtain financial gain from you through cyber extortion. Cyber extortion costs are sub-limited to a maximum of \$5,000 in total during any one policy period unless another amount is stated in the schedule.

data restoration costs incurred in rectifying, restoring, or replacing data, applications, software or programs in your home IT that have been lost, damaged, altered, corrupted, or destroyed and the cost to mitigate or prevent further damage, and includes the cost of you purchasing replacement licences, if necessary, but does not include any costs relating to personal or family memorabilia or recordings that are unable to be replaced.

data securing costs incurred in securing your home IT to avoid ongoing cyber event response costs.

legal costs. This includes the cost of advice to you to respond to:

- a. civil proceedings issued against you or a judgment being entered against you where you are not aware of the civil proceedings directly as a result of the fraudulent use of your identity following an identity theft; or
- a negative consumer credit report in your name or the unauthorised establishment of credit in your name directly as a result of the fraudulent use of your identity following an identity theft.

notification costs incurred in notifying any identifiable individual whose data or information has been wrongfully accessed, stolen or lost.

technical management response costs incurred by us to provide assistance to you if a cyber event happens to your home IT and includes the cost of a forensic IT investigator or other technician that we appoint at our absolute discretion.

virus extraction costs incurred to remove crimeware from your home IT.

**cyber harassment** means a specific threat by a third party to publish on the internet information or material about you or involving you that has the potential to damage your reputation, where the information or material was obtained by a third party as a result of a cyber event to your home IT.

cyberstalking means the malicious use of your home IT to stalk, abuse, control, threaten or frighten you as evidenced by unwanted and persistent tracking of your whereabouts, monitoring of your communications or activities or the ongoing receipt of targeted emails, texts, messages, phone or video calls or other material with threatening effect.

cyberstalking response costs means the reasonable and necessary costs and expenses as agreed to by **us**, which will not be unreasonably withheld or delayed, to mitigate or respond to a covered incidence of **cyberstalking** being:

- a forensic IT investigator, cyber security coach or other professional we appoint to assist you in securing your home IT against ongoing cyberstalking related intrusions and protecting your personal information and private data; and
- provisioning, if necessary, of a secured smart phone or other device registered to us with up to 12 months pre-paid service; and
- legal costs. This includes the cost of advice to you to arrange for necessary protection orders; and
- wage replacement benefit, to replace your wages lost because of unpaid time that you are required to take off work for the purpose of meeting with law enforcement authorities, your financial institution,

government agencies or other authorities to deal with a covered incidence of cyberstalking.

cyber theft means an electronic transfer that results in personal financial loss. The cyber theft must happen because of a **cyber event** to **your home IT** and without vour knowledge.

endorsement means a written alteration to the terms. conditions, or limits of the policy which is shown in the schedule.

excess means the amount of money that you are liable to pay towards your claim. The excess is set out in the schedule

harmful publication means the first publication by a third party on the internet of information or materials about you or involving you that defames you or undermines your reputation, where the information or material was obtained by a third party as a result of a cyber event to your home IT.

home address means the address in Australia stated in the schedule where the policyholder permanently resides.

home IT means all of your computer hardware, smart devices and appliances, connected to the internet at your home address, or capable of communicating with your smart devices and appliances at your home address, all of which you own or operate for personal reasons.

identifiable individual means a person whose personal information is on your home IT for personal reasons, which is lost, stolen or wrongfully accessed because of a cyber event to your home IT.

identity theft means the unauthorised access to and use of your identity or the identity of an identifiable individual. The identity theft must happen because of a cyber event to your home IT.

identity theft response costs means costs we incur by our appointment of an appropriate professional to assist you or an identifiable individual with reporting the identity theft and re-establishing identity and essential records.

legal costs means the costs we pay to a qualified legal practitioner of our choosing to provide you with confidential legal advice as to legal remedies you may have and steps you can take in response to cyber events, cyberstalking, cyber harassment or a harmful publication covered under this policy. Legal costs does not include any legal advice about this **policy** or the costs of representing you in any legal proceedings.



limit including sublimit means the amount set out in the schedule and applies to any one claim. The limit or sublimit for any claim or series of claims for each cover is stated in the **schedule** and is the maximum **we** will pay for all loss, costs and benefits and for all claims combined under this policy for that cover.

#### personal financial loss means:

- your funds lost due to cyber theft that, despite your diligent efforts, remain unrecoverable; or
- unauthorised call charges in excess of normal and usual amounts that you must pay caused by sim-jacking; or
- unauthorised bandwidth charges and electricity costs in excess of normal and usual amounts that you must pay caused by cryptojacking.

personal information means information or an opinion about an identifiable individual which is likely to cause the identifiable individual loss or harm.

policy means this policy wording, the schedule and any endorsement(s) stated in your schedule.

policy period means the period set out in the schedule.

policyholder means the individual named in the schedule.

premium means the amount you pay to us. The premium is set out in the schedule.

repair to e-reputation costs means the cost of the services of a professional firm recommended or appointed by us to remove or mitigate a harmful publication including the process to roll back harmful information in major search engines.

schedule means the document we provide to you which sets out the personalised details of your policy with us.

sim-jacking means hacking through unauthorised swapping of a sim card or unauthorised porting of a mobile phone number registered in **your** name that causes you personal financial loss.

smart devices and appliances means a product which has the capability to receive, interpret and act on information from other smart devices and appliances through a connection to the internet or other form of communication.

spouse includes de-facto partner or domestic partner.

utility provider includes suppliers of gas, electricity, sewage, water, telecommunications, satellite, cable, internet access providers, internet backbone, DNS servers or other core infrastructure of the internet.

wage replacement benefit means the payment by us to you of the sum to replace your wages lost because of unpaid time that you are required to take off work to amend or rectify your personal records or protect your personal interests as a result of cyberstalking, cyber theft, identity theft, or sim-jacking, or as part of an additional benefit payable in connection with cyber bullying notified to us and covered under this policy.

we/our/us/the insurers means certain underwriters at Lloyd's (the underwriters), the insurer of this policy.

you/your means the policyholder named in the schedule. It includes your family members ordinarily residing with you at the home address stated in the schedule.

## **Exclusions**

#### We will not pay any claim:

- arising from or for physical damage to or the repair or replacement of tangible property or equipment or any part of your home IT, unless we repair or replace part of your home IT to avoid or to mitigate ongoing cyber event response costs.
- arising from or as a consequence of death or bodily injury.
- for any fact or circumstance known to you or discovered by you before the commencement of the policy period.
- 4. arising from or based upon any criminal or fraudulent acts committed by you or by any person acting with your knowledge or consent or on your behalf.
- arising from, attributable to, or as a consequence of any electromagnetic field, electromagnetic radiation or electromagnetism.
- arising from, attributable to, or as a consequence of ionising, radiation or contamination or any loss or damage caused by or related to radioactivity from any nuclear fuel, waste or other toxic, explosive or other hazardous properties of any nuclear assembly or component.
- arising directly or indirectly from any physical act of war, invasion or warlike operation, civil war, riot, civil commotion, rebellion, revolution, insurrection or civil uprising, or any action taken in controlling, preventing or suppressing any such act or its consequences.
- directly or indirectly caused by or arising out of any act of terrorism, which includes any act which may or may not involve the use of, or threat of, force or violence where the purpose of the act is to further a political, religious, ideological aim or to intimidate or influence a government (whether lawfully constituted or not) or any section of the public, or any action taken in controlling, preventing or suppressing any such act or its consequences.

- 9. caused by defective equipment, ordinary wear or deterioration, faulty design or construction, software error, or by internet speed, bandwidth, or data allowance, or digital memory or processing power that is insufficient to meet the needs of your home IT.
- 10. arising from any legal liability you have at common law or under statute to pay damages (including damages described as aggravated, punitive or exemplary damages), compensation, penalties or fines.
- 11. caused by outage of a utility provider.
- 12. arising from any access through your home IT to the IT system of a business that you own or that you are employed by or for whom you perform work.
- 13. arising from or attributable to or in consequence of you engaging in:
  - a. the use of any online auction for a commercial or business purpose;
  - b. any lottery, gambling or a game of chance; or
  - c. other commercial activity, including the letting out or use of your property for commercial purposes.
- 14. if the provision of such cover, payment of such claim or provision of such benefit would expose us or any (re) **insurer** to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.
- 15. which may contravene the Health Insurance Act 1973 (Cth), the Private Health Insurance Act 2007 (Cth) or the National Health Act 1953 (Cth), subsequent amendments, replacement, re-enactment, successor or equivalent legislation.
- 16. which is covered by:
  - a. Medicare:
  - b. any workers compensation legislation;
  - c. any transport accident legislation;
  - d. any common law entitlement;
  - e. any government sponsored fund, plan or medical benefits scheme: or
  - f. or any other insurance policy required by to be effected by or under law.

## Claims Conditions

If you do not comply with the following claims conditions, we may refuse to pay a claim in whole or in part.

You must comply with the following conditions if you discover a **cyber event** or **you** believe **you** have a claim under the **policy**:

- If you discover a cyber event or believe you have a claim under this **policy**, you must immediately ring the claim reporting line on 1300 799 562 or notify Emergence in writing at personalclaims@ emergenceinsurance.com.au and provide details and circumstances of the loss event. You must immediately notify us so that we can investigate the claim to reduce any loss.
- You must report a cyber theft to your relevant financial institution (i.e., the financial institution from which the funds were transferred), and a sim-jacking to your telephone service provider within 24 hours of it first being discovered by you. You must also report a cyber theft or sim-jacking to the Australian Cyber Security Centre https://www.cyber.gov.au/acsc/ report/individuals-and-families and to Scamwatch https://www.scamwatch.gov.au/report-a-scam as soon as possible.
- You must do everything reasonably possible to preserve evidence that would enable us to properly assess and investigate the claim.
- You must fully cooperate with us, with our technical management response team and with any providers we appoint.
- You must do everything reasonably possible to assist in the reduction or mitigation of the loss and associated costs.
- You must provide us with the information we need to assess the claim.
- We must approve any additional benefit, cyberstalking response costs, cyber event response costs, identity theft response costs or repair to e-reputation costs before they are incurred. Consent will not be unreasonably withheld or delayed. We must also approve in writing the payment of any cyber extortion costs by you.

- When we engage technicians or other service providers directly, we will pay them directly, however you remain liable to pay the excess. You may engage technicians or service providers directly from our approved panel of service providers and seek reimbursement from us. You must evidence the costs you incur and payments you make by receipts, invoices and adequate documentation including the scope of work performed. We will require these to substantiate and process your claim. Only costs that are covered under the policy and reasonable in amount can be reimbursed. We will make a fair and reasonable determination of those costs as part of adjusting your claim. If you incur costs or make payments that are not covered under this policy, you are responsible for paying those costs. Only costs that are covered under this policy can be applied towards the excess. We will reimburse you for the covered portion of costs incurred, less any applicable excess.
- 9. An excess applies to each claim. If we make a payment to you to settle a claim under this policy, we will deduct the excess and pay you the net amount. If payment to a third party is required to settle a claim under this **policy** and no payment is due to you, you are liable to pay the excess and we will inform you how to make payment.
- 10. We will pay legal costs to the qualified legal practitioner that we arrange for you. The cost will be agreed by us and the qualified legal practitioner. The sublimit for legal costs is stated in the schedule. It is the most **we** will pay for all claims for all **legal** costs combined and in total for the policy period. Legal costs form part of the limits and are not payable in addition.
- 11. If you notify us of cyber bullying, cyberstalking or a **cyber event** and costs, loss, expense or benefits covered under this policy are incurred then we will apply one aggregate limit as set out in the schedule to all claims and all costs, loss, expense and benefits provided under the policy. The aggregate limit is the most we will pay in total for all claims for all insureds and for all covers for the entire policy period.

- 12. If you seek wage replacement benefit under the policy, you must provide us with evidence proving that you are required to take time off work and that you will not be paid by your employer for the time taken off work. The amount of wage replacement benefit payable to you is stated in the schedule. The sublimit for all wage replacement benefit is the most we will pay for all claims for all wage replacement benefits combined and in total for the policy period and is set out in the schedule. Wage replacement benefit forms a part of other limits and is not payable in addition.
- 13. The total additional benefit payable for all services provided and including all costs incurred and all wage replacement benefit in connection with  $\alpha$ covered **cyber bullying** is set out in the **schedule**. The additional benefit limit set out in the schedule is the most we will pay for all additional benefits during any one policy period. We will pay the additional benefit to service providers we agree to in writing. The cost and type of critical guidance session will be agreed by us and the service provider. In providing the additional benefit we are not providing a medical benefit or a medical service and we assume no responsibility for any outcome arising out of the provision of the additional benefit.
- 14. If you suffer a personal financial loss, and if the funds remain unrecoverable, we can elect to pay the claim within 30 days of the claim being notified to us.

If we do elect to pay the claim you must cooperate with and assist us in our attempts to recover your personal financial loss.

If the funds are recovered and paid into your own account you must immediately advise us and repay to us the funds recovered.

## **General Conditions**

If you do not comply with the following General Conditions, we may refuse to pay a claim in whole or in part or in some circumstances in accordance with the law cancel the policy.

- You must pay the premium. If you fail to pay the premium we may take steps to cancel the policy for non-payment of the **premium**.
- 2. You must take reasonable steps to prevent and mitigate loss covered under this policy. These include, but are not limited to:
  - a. changing the password on any home IT from a default or original password;
  - b. activating and maintaining a virus-protection software package which is licensed to you or paid for by you.
- You must not disclose, either personally or through any person or entity acting on your behalf or at your direction, to any third party the existence and terms of this policy but you may disclose the existence of this policy to the extent that you are required to do so by the law or where we consent to the disclosure in writing.
- This policy and any rights under it cannot be assigned without our written consent.
- If we make payment under this policy then we are entitled to assume your rights against any third party to the extent of our payment. You must assist us and provide necessary information to us to enable us to bring the subrogation or recovery claim. The proceeds of any subrogation or recovery action will be applied between you and us in accordance with the provisions of the Insurance Contracts Act 1984 (Cth).
- In the event of a claim, **you** must advise **us** as to any other insurance that covers the same risks which are insured by this policy, or that you are entitled to claim under or have access to. Subject to the Insurance Contracts Act 1984 (Cth), we reserve the right to seek contribution from the other insurer(s).

You may cancel the policy in accordance with your 'cooling off rights' within the first 14 days from its commencement or renewal.

After this 14 day period you may cancel the policy at any time by providing us with written notice stating when thereafter cancellation is to take effect. As long as no claim has been made and there has been no cyber event, we will refund premium to you calculated on a pro rata basis less any non-refundable government taxes, charges or levies.

We can only cancel the policy in accordance with the provisions of the Insurance Contracts Act 1984 (Cth).

- 8. All premiums, limits and other amounts under this policy are expressed and payable in Australian
- 9. The aggregate limit shown in the schedule is the maximum amount we will pay under the policy irrespective of the number of cyber events or claims during the policy period.
- 10. Our decision to insure you and the premium we charge you is based on information provided by you and the risks to be insured under the policy. Your insurance, including the amount of premium, may be affected if any of the facts or circumstances that existed at the start of the policy change during the policy period. For example:

You must notify us of the above or any other changes that may increase the risk insured under the policy.

If we agree to insure you after you have told us of the changes, we will confirm this in writing. In some cases, we may only agree to insure you under the policy if you agree to pay us additional premium.

- 11. The insurers providing this insurance agree that:
  - a. if a dispute arises under this insurance, this policy will be subject to Australian law and practice and the insurers will submit to the jurisdiction of any competent Court in the Commonwealth of Australia;
  - **b.** any summons notice or process to be served upon the insurers may be served upon:

Lloyd's Underwriters' General Representative in Australia Suite 1603 Level 16 1 Macquarie Place Sydney NSW 2000

who has authority to accept service and to appear on the insurers' behalf;

c. if a suit is instituted against any of the insurers, all the insurers participating in this policy will abide by the final decision of such Court or any competent Appellate Court.

In the event of a claim arising under this policy NOTICE should be given to Emergence Insurance Pty Ltd as soon as possible.

12. The subscribing insurers' obligations under contracts of insurance to which they subscribe are several and not joint and are limited solely to the extent of their individual subscriptions. The subscribing **insurers** are not responsible for the subscription of any co-subscribing insurer who for any reason does not satisfy all or part of its obligations.

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